

# KENSINGTON MANOR HOA RENTALS

c/o Southwest Property Management of Central Florida, Inc.  
P.O. Box 7  
Gotha, FL 34734  
*SouthwestPropertyManagement.com*

## HOMEOWNER RENTAL APPLICATION

Please provide all of the requested information below. Incomplete spaces will delay the application process. **Background Checks and Rental Applications take approximately 30 business days for processing and for review by the Board of Directors of Kensington Manor Homeowners Association.** The decision by the Board of Directors is final. Southwest Property Management of Central Florida, Inc. is responsible for processing this information and relaying information and decisions from the Board of Directors to the owner of record or the management company managing the property. Southwest Property Management does not accept responsibility for the approval or denial of this application package.

PLEASE PRINT CLEARLY.

### **PROPERTY OWNER INFORMATION:**

Rental Property Address: \_\_\_\_\_ LOT#: \_\_\_\_\_

Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Residence Address: \_\_\_\_\_ City \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City \_\_\_\_\_ ST: \_\_\_\_\_ ZIP: \_\_\_\_\_

Email: \_\_\_\_\_ Cell: \_\_\_\_\_

**\$500 Deposit Check Attached: Make Payable to Kensington Manor HOA CK#: \_\_\_\_\_**

(Deposit is Refundable to owner, upon written request, when homeowner is changing the status of the property from "Rental," to "Personal Residence.") Please be sure to mail all forms and deposits and checks to address above.

**RENTER(S) & OCCUPANT(S):** Note: **A \$60 Background Check Fee** is required for each named Renter and all Occupants over the age of 18 years. This non-refundable Deposit, will not be applied to any rent, even if applicant(s) are declined.

\_\_\_\_\_, \_\_\_\_\_  
**Renter #1 Name – LAST FIRST MIDDLE**

SS# \_\_\_\_\_ Driver's Lic. # \_\_\_\_\_ State of Issue \_\_\_\_\_

Phone (WK) \_\_\_\_\_ Phone (Cell/Home) \_\_\_\_\_

DOB: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_  
**Renter #2 Name – LAST FIRST MIDDLE**

SS# \_\_\_\_\_ Driver's Lic. # \_\_\_\_\_ State of Issue \_\_\_\_\_

Phone (WK) \_\_\_\_\_ Phone (Cell/Home) \_\_\_\_\_

DOB: \_\_\_\_\_ Email: \_\_\_\_\_

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Number of Children Under 18 years: \_\_\_\_\_

**OCCUPANTS 18 YEARS OLD AND OLDER:** Failure to provide accurate information will result in denial of your application. Occupants are anyone living in your home.

\_\_\_\_\_, \_\_\_\_\_  
**Occupant #1 Name** – LAST FIRST MIDDLE

SS# \_\_\_\_\_ Driver's Lic. # \_\_\_\_\_ State of Issue \_\_\_\_\_

Phone (WK) \_\_\_\_\_ Phone (Cell/Home) \_\_\_\_\_

DOB: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_\_, \_\_\_\_\_  
**Occupant #2 Name** – LAST FIRST MIDDLE

SS# \_\_\_\_\_ Driver's Lic. # \_\_\_\_\_ State of Issue \_\_\_\_\_

Phone (WK) \_\_\_\_\_ Phone (Cell/Home) \_\_\_\_\_

DOB: \_\_\_\_\_ Email: \_\_\_\_\_

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**RENTAL HISTORY** (No less than two (2) years)

Present Address \_\_\_\_\_ Years: Rent \_\_\_\_\_ Own \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Landlord Name \_\_\_\_\_ Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Previous Address \_\_\_\_\_ Years: Rent \_\_\_\_\_ Own \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

Landlord Name \_\_\_\_\_ Phone: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

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**PERSONAL REFERENCES**

Name: \_\_\_\_\_ Name: \_\_\_\_\_

Address: \_\_\_\_\_ Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Relationship: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone #: \_\_\_\_\_ Phone #: \_\_\_\_\_

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**OTHER INFORMATION:**

A. LEASE COPY-A complete copy of the lease **MUST** be attached to this application. If the application is submitted without the lease, the application **WILL BE DENIED**.

B. PETS-(Domestic Pets allowed ONLY)- Provide (Breed, Size (Small, Medium, Large) and Weight:

- 1. Breed: \_\_\_\_\_ Size: \_\_\_\_\_ Weight: \_\_\_\_\_ lbs.
- 2. Breed: \_\_\_\_\_ Size: \_\_\_\_\_ Weight: \_\_\_\_\_ lbs.
- 3. Breed: \_\_\_\_\_ Size: \_\_\_\_\_ Weight: \_\_\_\_\_ lbs.

C. VEHICLES- to be parked on premises (Make/model/year/Tag no.):

- 1. Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Tag #: \_\_\_\_\_
  - 2. Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Tag #: \_\_\_\_\_
  - 3. Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Tag #: \_\_\_\_\_
  - 4. Make: \_\_\_\_\_ Model: \_\_\_\_\_ Year: \_\_\_\_\_ Tag #: \_\_\_\_\_
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**APPLICANT(S) RELEASE**

The information on this application is true and correct to the best of my knowledge. I herby authorize Kensington Manor HOA and/or its agents to verify the above information and obtain a consumer/investigative report, criminal background report and eviction records. I understand that the \$60 Background Check Fee is required for each Renter/Occupant over the age of 18 years, and is non-refundable, even if the applicant(s) are denied.

**All Applicants must sign below:**

Signature	Print Name	Date
Signature	Print Name	Date
Signature	Print Name	Date
Signature	Print Name	Date
Signature	Print Name	Date